WORKPLACE®
an Accelevation Company

"Cold Eyes" Checklist

Date: _____

Area Observed: _____

Observer: _____

Overall Observations
- ☐ General cleanliness and organization
- ☐ Noise level
- ☐ Operator morale (visible signs of stress, frustration, etc.)

Work in Progress (WIP) Flow
- ☐ Are there any significant accumulations of WIP?
- ☐ Are there any visible bottlenecks in the workflow?

Operator Activity

Observe operator activity at each workstation
- ☐ Consistently busy
- ☐ Idle
- ☐ Rushing
- ☐ Signs of frustration

Machine Utilization

Observe machine activity
- ☐ Running efficiently
- ☐ Prolonged downtime
- ☐ Underutilized
- ☐ Overutilized

General Notes:

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